

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting**

**Location: Zoom**

**October 7, 2024: 1:00 - 2:00 p.m.**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:08pm**

<b><i>Barstow College</i></b>		<b><i>Norco College</i></b>	
• Jennifer Rodden		• Ashley Etchison (Committee Chair)	X
<b><i>Chaffey College</i></b>		<b><i>Palo Verde College</i></b>	
• Yolanda Friday	X	• Jaclyn Randall	X
• Eric Sorenson		<b><i>San Bernardino Valley College</i></b>	
<b><i>College of the Desert</i></b>		• Vanessa Thomas	X
• Neil Lingle	X	<b><i>Riverside City College</i></b>	
• Gary Plunkett		• Shari Yates	X
<b><i>Copper Mountain College</i></b>		• Tammy Vant Hul	
• Evelyn Sheffield		• Thea Quigley	
<b><i>Crafton Hills College</i></b>		<b><i>Victor Valley College</i></b>	
• Dan Word		• McKenzie Tarango	
<b><i>Moreno Valley College</i></b>		• Rick Radcliff	X
• Phillip Rawlings		<b><i>IEDRC</i></b>	
• Eric Anthony	X	• Vacant (IEDRC Chair)	
<b><i>Mt. San Jacinto College</i></b>		• Lori Sanchez	X
• Joyce Johnson		• Sheryl Plumley	X
• Marilyn Harvey		• James Meier	
• Von Lawson	X	• Diann Thursby	X
		• Wendy Deras (Health)	
		• COE - Shannon Moran	x

Guests: Danny Babin (MSJC), K. Sunny Siu (RCC), Madeline Bettencourt, Sigrid Williams (Norco), Theresa Becker

### Regional Recommendation Process:

The Inland Empire/Desert Regional Consortium comprises the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 8th Edition, page 26). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

## Program Recommendation

**College:** College of the Desert

**Program Name:** [Game Design & Development](#)

**Motion:** V. Lawson moved to recommend Game Design & Development Certificate of Achievement

**Seconded by:** V. Thomas

**Comments/discussion:** Overview of program - Neil Lingle

**Motion Carried? YES**

**College:** Mt. San Jacinto College

**Program Name:** [Culinary Arts & Hospitality, A.A.](#)

**Motion:** Friday moved to recommend Culinary Arts & Hospitality, (A.A. Degree )

**Seconded by:** V. Thomas

**Comments/discussion:** (Presented by Danny Babin)

**Motion Carried? YES**

**College:** Norco College

**Program Name:** [Control Systems Specialist](#)

**Motion:** R. Radcliffe moved to recommend Control Systems Specialist A.A. Degree and Certificate of Achievement

**Seconded by:** J. Randall

**Comments/discussion:** Overview of program - Sigrid Williams

**Motion Carried? YES**

**College:** Norco College

**Program Name:** [Administration of Justice: Corrections](#)

**Motion:** R. Radcliffe moved to recommend Administration of Justice: Corrections A.S. Degree and Certificate of Achievement

**Seconded by:** J. Randall

**Comments/discussion:** Overview of program - Sigrid Williams

**Motion Carried?YES**

**College:** Norco College

**Program Name:** [Administration of Justice: Modern Policing](#)

**Motion:** R. Radcliffe moved to recommend Administration of Justice: Modern Policing A.S. Degree

**Seconded by:** J. Randall

**Comments/discussion:**

**Motion Carried?YES**

**College:** Riverside City College

**Program Name:** [Packaging Design and Printing](#)

**Motion:** S. Yates moved to recommend Packaging Design and Printing Certificate of Achievement

**Seconded by:** R. Radcliffe

**Comments/discussion:** Overview of program -K. Sunny Siu

**Motion Carried? YES**

**College:** Riverside City College

**Program Name:** [Graphic Art and Visual Storytelling](#)

**Motion:** N. Lingle moved to recommend Graphic Art and Visual Storytelling

**Seconded by:** S. Yates

**Comments/discussion:** Overview of program -K. Sunny Siu

**Motion Carried? YES**

**College:** Riverside City College

**Program Name:** [Barbering Concepts](#)

**Motion:** R. Radcliffe moved to recommend Barbering Concepts A.S. Degree

**Seconded by:** S. Yates

**Comments/discussion:** Overview of program - Madeline Bettencourt

**Motion Carried? YES**

**College:** Riverside City College

**Program Name:** [Cosmetology Concepts](#)

**Motion:** R. Radcliffe moved to recommend Cosmetology Concepts A.S. Degree

**Seconded by:** V. Lawson

**Comments/discussion:** Overview of program - Madeline Bettencourt

**Motion Carried? YES**

**College:** Riverside City College

**Program Name:** [Esthetician Concepts](#)

**Motion:** R. Radcliffe moved to recommend Esthetician Concepts A.S. Degree

**Seconded by:** V. Lawson

**Comments/discussion:** Overview of program - Madeline Bettencourt

**Motion Carried? YES**

**College:** Riverside City College

**Program Name:** [Manicuring Concepts](#)

**Motion:** R. Radcliffe moved to recommend Manicuring Concepts A.S. Degree

**Seconded by:** V. Lawson

**Comments/discussion:** Overview of program - Madeline Bettencourt

**Motion Carried? YES**

## Regional topics

- Program recommendation process training
  - Work with IEDRC on professional development/training - faculty led
    - Should also extend training to administrators as well
    - Should these trainings be via Zoom?
  - Comments:
    - Virtually could be beneficial to faculty.
    - Winters or summers could be good times to hold trainings
- COE current work
  - Update on COE (Shannon Moran)
    - equity assessment report
    - Apprenticeship - Work-based learning assessment - to identify the number of apprenticeship and pre apprenticeship programs in Inland empire
    - Will be working on automation - to identify jobs at high risk of it
- December Quarterly meeting information
  - December 2, 2024: Riverside Convention Center
  - VC Cordova & Secretary of Labor - Stewart Knox will be attending
- Call for CCCAOE regional meeting topics/presentations
  - Credit for prior learning should be a regional effort
- CCCAOE Updates

**Motion:** N. Lingle moved to approve the minutes for the October 7, 2024 CTE Dean Meetings

**Seconded by:** V. Thomas

**Motion carried? YES**

**Next meeting:** November 4 , 2024 via Zoom